

TSTC Attachment B – RISE Fall Programs



Rise to new career opportunities.

Our new **Rapid Industry Skills & Employability (RISE)** program can help you learn the skills to quickly begin a new career.

Whether you are interested in a new career in information technology, business or industrial technologies, or just looking to upgrade your skills, we can get you started **in as little as 7 ½ weeks.**

RISE Programs

- Accounting/Bookkeeping
- Automotive
- Computer Aided Drafting
- Computer Networking
- Cybersecurity
- HVAC
- Industrial Systems
- Machining
- Plumbing
- Web Design
- Welding

TSTC RISE Career Action Plan

Week 1:

- Set up your hireTSTC profile/portfolio
- Start the "How to Use hireTSTC" Moodle Course

Week 2:

- Make an appointment with Career Services for a face to face meeting or virtual meeting.
- Continue with the "Resume Writing 101" Moodle Course

Week 3:

- Continue with the "Cover Letter Writing" Moodle Course
- Create a quality resume and cover letter. Add them to hireTSTC and have them reviewed by Career Services

Week 4:

- Continue with the "Career Networking/Job Search Skills" Moodle Course.
- Get three references and one letter of recommendation
- Attend the "Designing a Job Search" workshop (in person or virtually)

Week 5-7:

- Continue with the "How to Turn a Job Fair into a Job Offer" Moodle Course
- Attend Industry Job Fair(s) and Employer Spotlights, and/or Interview Practicum (or other Career Service Events) (Students will be allowed to miss class)

Week 5-7 cont'd:

- Continue with the Interviewing and Professionalism Moodle Course
- Continue with the "How to Turn a Job Fair into a Job Offer" Moodle Course
- Attend Industry Job Fair(s) and Employer Spotlights, and/or Interview Practicum (or other Career Service Events) (Students will be allowed to miss class)
- Continue with the Interviewing and Professionalism Moodle Course
- Stay active, weekly, in hireTSTC
- Apply, weekly, to five postings that meet your education level and keep up with them in the Career Services provided template.
- Meet with an Enrollment Coach to see about next steps in continuing education (Certificate I, II, or AAS)



Visit tstc.edu/RISE for more information.

RISE
Rapid Industry Skills & Employability